

October 3, 2011

To: Cape Elizabeth Town Council

From: Lynn Shaffer, The Arboretum at Fort Williams Steering Committee

Re: Presentation of Arboretum Site Plan for approval

I have been leading an effort to update the Master Plan for The Arboretum at Fort Williams, resulting in a statement of overall goals and objectives, a revised site plan, identification of the opportunities and challenges of each site, our design intention for each site, and the sequence in which we propose to develop the sites. It is my understanding that the Council approved the original Site Plan for The Arboretum and that we will need your approval of the revised Site Plan before we proceed further. The revised Plan has already been presented to, and enthusiastically endorsed by the Fort Williams Advisory Commission.

In preparation for your meeting on Oct. 12, I am submitting a drawing showing both the original and the revised sites and a drawing showing only the revised 15 sites with proposed walking loops to bring visitors to the sites. To help put the Arboretum project in perspective, I am also submitting the first pages of the Master Plan which spell out our mission, goals and objectives, as well as the introduction to the descriptions of the sites. At the Oct. 12 Council Meeting, I will present a PowerPoint show of the Site Plan, our intentions for the sites, and the planned sequence of development. We will ask for your approval of our Plan and for authorization to apply for any necessary permits to proceed with sites along the Cliff Walk between the lighthouse and the turn-around above Ship Cove.